

## Cemetery Committee Report

### PSJC Annual Meeting

January 21, 2024

#### 1. Role of Committee – overview

- a. The Cemetery Committee (a/k/a Burial Committee) coordinates the sale to and use by PSJC members of graves in the Beth David and Mt. Carmel Cemeteries; assists with paperwork in connection with PSJC cemeteries
- b. See PSJC website, [www.psjc.org/committees](http://www.psjc.org/committees).
- c. Contact via PSJC Office, or [cemetery@psjc.org](mailto:cemetery@psjc.org).

#### 2. Actions over the last year

- a. Some inquiries, sale transactions, transactions catching up with deeds, burials in Mt. Carmel & Beth David
- b. November 20 presentation to PAI as part of end-of-life program
- c. Easing of pandemic helped, but logistics remained complicated
- d. Enhancing role of Synagogue Administrator & staff in logistics & paperwork
- e. Succession –
  - (i) Martha Harrison (Co-President) continues as authorized officer-signatory
  - (ii) Elizabeth Wollman (Co-President) added as authorized officer-signatory (succeeding Rachel Levine)
  - (iii) Mona Schnitzler (Treasurer) continues
  - (iv) Abby Ingber (Recording Secretary) continues

#### 3. Procedure manual for Committee/signatories – manual for Committee and other PSJC reps (e.g., Hevra Kadisha, G'mach, Simple Funeral Plan, Rabbi)

- a. Guide for what to do when a congregant or others inquire about buying or using graves in PSJC areas in Beth David, New Mt. Carmel or Washington Cemetery
- b. Preliminary form 6/2020 available, but needs updates for refinements over last 3½ years

4. Other current policy statements, etc.

- a. Purchase policy – likely rise in prices to reflect relative scarcity & risks, at least Mt. Carmel (particularly 5084 area filling up); fine-tune pricing of small graves for ashes, etc.
- b. Burial of ashes
- c. Funerals at PSJC (resumed in 2022) – more the province of Simple Funeral Plan & Hevra Kadisha
- d. “Next steps” list
- e. List of monument companies

5. Old news & tasks

- a. Sales to members only; registration of deeds with cemeteries
- b. Inventory & organize cemetery files
- c. Integrate cemetery data into other PSJC data, e.g., ShulCloud

6. Misc. follow-ups

- a. Deeds for 2003, 2011 and subsequent sales
- b. Other deeds needing follow-up
- c. Possible reissuance of standard deeds to facilitate registration

7. 2024 cemetery resolutions – signature authorizations, as traditionally adopted annually

- a. Congregational vote, to be followed by Board action on same resolutions
- b. Then for Beth David and Mt. Carmel, completion of special authorization forms by Committee & signatories
- c. Slight difference to reflect current slate – see above
- d. If the signatories change, or the signature authorization process/structure changes, likely need for additional resolutions